

# ANNUAL REPORT 2015

July 1, 2014 – June 30, 2015

Warden Deanne Schaub

Taycheedah Correctional Institution  
Milwaukee Women's Correctional Center  
Robert E. Ellsworth Correctional Center

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**MESSAGE FROM THE WWCS WARDEN  
AND ADMINISTRATIVE TEAM**

*Welcome to the Fiscal Year 2015 Annual Report for July 1, 2014 to June 30, 2015. This report recognizes and highlights all the hard work and dedication of staff in the Wisconsin Women’s Correctional System (WWCS). Our goals are to provide female inmates a safe and secure environment which is gender responsive and utilizes gender specific strategies to assist in successful inmate transition and return to their families and communities. Throughout the year, our dedicated staff met many new challenges and worked professionally and collaboratively in meeting our goals.*

*Fiscal year 2015 brought a number of opportunities, challenges and changes to the Women’s System that is outlined in this report. Notably the population of the Women’s System has been increasing in the past two years. WWCS continues to emphasize programs to assist in preparing the women for successful re-entry in the community.*

*As you read through this report you will find that the structure and programs of the WWCS facilities provide them with an opportunity to improve their chances of living a crime-free productive life upon their return to the community. We focus on community safety promoting inmate preparation for their re-entry into the community. Offense related programming, education and the pre-release curriculum have been a major focus in preparing for their release.*

*We are proud of all the community service activities that are occurring at all the WWCS facilities. The inmates are learning how to be a good community member and the importance of making our communities safe.*

*There are numerous day to day challenges, opportunities and achievements that occur as a result of staff’s commitment to their profession in WWCS. Professional communication, teamwork and a positive attitude are the main contributors to the many accomplishments and successes in WWCS.*

*As you read this report, you will find there are many diverse operations that take place in the WWCS and the accomplishments are not all inclusive. On behalf of the Wisconsin Women’s Correctional System staff, we proudly present our Annual Report.*

**Deanne Schaub  
WWCS Warden**

**Vacant  
WWCS Deputy Warden**

**Pamela Zank  
MWCC Superintendent**

**Michelle Hoffman  
REECC Superintendent**

# Wisconsin Women's Correctional System

## PURPOSE STATEMENT

The Wisconsin Women's Correctional System will provide female inmates a safe and secure confinement in an environment which is gender responsive and which utilizes gender-specific guiding principles to assist in positive growth through treatment, education, and appropriate supervision, thereby fostering a successful transition for their return to their families and communities

## GUIDING PRINCIPLES

- Create an environment based on safety, respect, and dignity
- Develop procedures, practices, and programs that are relational to children, families, significant others, and the community
- Address substance abuse, trauma, and mental health issues through comprehensive, integrated, and culturally relevant services and appropriate supervision
- Provide women with an opportunity to improve their socio-economic conditions
- Establish a system of comprehensive and collaborative services to assist in successful re-entry and community supervision



**TAYCHEEDAH CORRECTIONAL INSTITUTION**

751 County Road K, P.O. Box 1947  
 Fond du Lac, WI 54936-1947  
 920-929-3800



**INTERESTING FACTS**

TCI opened:	1921	<b>Current Population:</b> 898 (as of 06/30/15)
Number of Acres:	50	Uniformed & Non-uniformed Staff: 388
Security Level:	Max/Medium	Includes permanent, BHS and LTE staff
Bed Capacity:	752 Females	

**Annual Operating Expenditures:**

General Operating budget (Including Salaries)	\$592,268
Fuel & Utilities	\$1,577,900
Maintenance & Repair	\$271,106
Goods & Services for Inmates (Variable Non-Food)	\$594,700
Institution Food	\$1,161,648
Capital	\$168,959
Purchase of Services (Programming)	\$162,197

**Inmate Wages:**

Institution	\$351,378
Project Crew	\$11,468
Work Release	\$1,089,485

**Obligations/Collections:**

Child Support	\$36,889
Court Ordered	\$38,082
VWS / DNA	\$58,189
Institution Restitution	\$5,307
Room	\$199,213
Board	\$62,524
Transportation	\$150,888

**Inmate Revenue Accounts:**

Collected the following revenues from inmates for their use/participation in various activities

Telephone Commission (184)	\$55,500
Other 166 Accounts	\$266,574

*(Budgetary statistics reflect TCI and two center)*

**HISTORY**

Taycheedah's History began in the early 1800's; in 1837 James Duane Doty, the Wisconsin Territorial Governor, purchased land on what is now Taycheedah Correctional Institution (TCI). He established a home in Fond du Lac and built the Doty house in 1839, and to this day it stands on the institution grounds. He named the area "Taycheedah", an adaptation of the Indian word "Teecharrah", meaning "camping place". Doty translated the word to mean "our home". The Doty house was built nine years before Wisconsin reached Statehood in 1848 and is currently the oldest house in Fond du Lac County. In April 1997, the Doty Homestead was

designated as a historic site by the Fond du lac Historic Preservation Commission; this is still currently being utilized for inmates to have extended visits with their children so they can have a more home like setting. In the early 1850's, female inmates were housed in the Wisconsin State Prison, known today as Waupun Correctional Institution (WCI). In 1912 work began on the female facility, but it was not until 1921 that the Wisconsin Industrial Home for Women was opened. Those first women were committed mostly for so called "crimes against morality" while repeat and more violent or serious inmates were housed at the prison in Waupun. In 1933, the Wisconsin Prison for Women opened. It was located adjacent to the Industrial Home and the women who had been at Waupun were transferred here. There were two separate facilities operating on the same grounds, and in 1945 the two consolidated and were given the name Wisconsin Home for Women. In 1975, the Legislature changed the name to Taycheedah Correctional Institution. In October 1992, Governor Thompson's Prison Construction Plan authorized construction of a new 12' fence with razor wire and electronic detection. August 21, 2005 all of the female facilities combined and officially became the Wisconsin Women's Correctional System (WWCS).

## **ACCOMPLISHMENTS**

### **Buildings and Grounds**

- Heating Plant coal bunker roof – new coating installed – Sept. 2014
- Monarch – installed new walkway and patio area – Oct. 2014
- Infirmary project developing the scope of the project – July 2014 thru March 2015
- Analog camera replacement project completed – Dec. 2014
- Addams Hall - 1<sup>st</sup> floor remodel project for inmate housing – Jan. 2015
- Dorm South - inmate shower remodeling project completed – Feb. 2015
- Harris Hall – convert existing staff rooms to inmate housing beds – May 2015
- Energy reduction project started – May 2015
- Gower - HSU flooring replacement project completed – June 2015

### **SOC**

- Annex building mold remediation project completed – May 2015
- Two education trailers demolished and recycled – June 2015

### **Business Office**

- Processed over 1,700 requests for purchases and purchase orders.
- Processed approximately 4,600 invoices/transactions for payment.
- Disbursed over 4,000 checks to vendors.
- Processed approximately 335 staff travel vouchers.
- Processed approximately 5,400 disbursements requiring issuing checks on behalf of inmates.
- Processed almost 24,000 transactions for state collections.
- Receipted over 20,700 money orders/checks for inmates.
- Processed over 520 inmate checks for release.
- Sold over 4,155 photo tokens to visitors.
- Processed 1,060 offender work program assignment placement forms.

### **Canteen**

- Processed 18,416 inmate canteen orders.
- Sold over 674,500 items.
- Total sales of \$702,700.
- Collected \$13,423 in WI sales tax
- Held several fund raising events including: holiday orders, Cousin Subs, Girl Scout cookies, and chicken dinner sales.

**Store**

- Received over 2,216 deliveries from vendors.
- Purchased institution supplies and maintained (an average of \$250,000) inventory to provide smooth, continuous operations of departments and the institution.

**Education**

- # of GED/HSED Graduates = 15
- # of 5.09 HSED Graduates = 10
- # of Vocational Graduates = 26
- # of students completing teacher-taught re-entry modules = 334
- # of students completing teacher-taught Thinking for Change program = 6
- One graduation ceremony was held for students in FY15.
- Ten inmates completed the three credits UW-Oshkosh Inside-Out Program.
- Eight inmates participated in the UW-Oshkosh Inviting Convicts to College Program.
- Nine inmates participated in the UW-Oshkosh Interpersonal Relations Program.

**Food Service**

- Served over 938,000 meals maintaining an average cost of \$0.84 per meal (\$792,257.14).
- As a community service, over 2700 lbs. of leftover food was packaged, labeled, and provided to a local food bank (Broken Bread, Food Distribution Program).
- Two more areas were cleared this past fall for garden space adding to the four other gardens already in place. The six gardens were planted and maintained by inmate garden workers with fresh vegetables consisting of tomatoes, mild and hot peppers, cucumbers, radishes, spinach, cabbage, green beans, acorn and butternut squash, leaf lettuce, summer squash, zucchini, eggplant, snap peas and carrots. Herbs including chives, basil, dill, oregano, thyme and parsley were also harvested.
- A total of almost 13,000 lbs. of vegetables and herbs were harvested from the gardens. Sales of vegetable and flower plants were offered to staff and visitors for a total sale of over \$2,000.
- All six Food Service Leaders completed the ServSafe Food Protection Manager Certification.

**Health Services Unit (HSU)**

- July 2014 received NCCHC accreditation.
- Completed over 40,569 onsite healthcare appointments and sick calls (MD, NP, or RN).
- Responded to and provided urgent and emergent care on 1,142 occasions.
- Physicians and Nurse Practitioners performed over 795 new intake physical exams.
- Triageed over 27,350 Health Service requests.
- Dispensed over 72,779 dictation prescriptions.
- Processed over 4,085 labs.
- Performed 258 onsite x-rays.
- Performed 164 onsite ultrasounds.
- Completed 902 onsite Optometry examinations.
- Arranged and completed over 2,033 offsite specialty clinic visits.
- Provided 169 digital mammograms onsite.
- Provided 1,017 Physical Therapy appointments.
- Dental department performed nearly 3,002 dental exams and treatments.
- Dental Hygienist completed over 338 routine cleanings.

**Human Resources (HR)**

- Human Resources personnel provide services to the following employees in WWCS:
  - TCI employs 388 staff.
  - REECC employs 123 staff.
  - MWCC employs 26 staff.
  - Total employees = 537

*This total includes permanent BHS and LTE staff on site at these locations*

**Employee Services Program (ESP)**

The TCI ESP committee involves various staff across disciplines to sponsor projects for staff participation throughout the year. The committee's goal each year is to complete at least one project a month focusing on wellness for the employees, opportunities for staff to work together, and to give back to the community.

**Inmate Complaint Examiner (ICE)**

- Total number of accepted complaints filed at TCI for FY15 was 813 compared to 904 total complaints in FY14.
- Complaints returned to inmates for not meeting Administrative Code 310 specifications for filing totaled 936 for FY15.

**Continuous Quality Improvement (CQI) Council**

- Conducted monthly meetings, instituted procedures outlining committee activities, and implemented a TCI Annual CQI plan.
- Developed and initiated the 2015 CQI plan.
- Audits have led in several cases to quality improvement interventions ranging from policy modification to further staff training utilizing best practice guidelines.
- 14 CQI projects were opened and four were closed; both categories were reviewed and evaluated by the CQI Council.

**Monarch Special Management Unit (MSMU)**

- The Strength Program (Dual Diagnosis) graduated 13 inmates.
- MSMU held their 3<sup>rd</sup> Annual Recognition Ceremony "Celebrate Change." Inmates were recognized for their hard work and dedication to group participation. Warden Schaub was recognized by staff for her support of all the changes in MSMU.
- MSMU now takes referrals of inmates that have physical needs. These inmates are provided services by the Recreation Therapist.
- MSMU continues the ability to offer at least ten hours of programming to each Inmate.
- Each inmate referred to MSMU has had a personal Treatment Plan developed.
- Inmates may now be recognized for going above and beyond and be placed in gold phase, allowing them certain privileges.
- MSMU inmates may now work in jobs outside of the unit i.e. kitchen, recycling, as part of their Treatment Plan.

**Psychological Services Unit (PSU)**

- PSU staff completed over 800 clinical intake interviews, over 11,500 documented clinical contacts, had more than 650 clinical contacts for inmates in observation status, and facilitated an estimated 4,800 hours of group therapy during this reporting period.
- Instructed "Corrections fatigue" training for all institutional staff.
- Provided placement for one Doctoral level intern under the DOC's American Psychological Associate (APA) approved internship program.

### **Psychiatric Services**

- Six CQI projects were completed.
- Two audits of the incorporation of psychiatric diagnoses onto the medical record's problem list were executed in October 2014 and March 2015.
- Two audits of the completion of psychotropic drug signed consents were executed during October 2014 and March 2015.

Psychiatric Service components:

- New Intakes Seen           353
- Emergent/urgent visits    75
- Total clinic visits           4,680

### **Records**

- Processed offender files and calculations for record high population.
- Reclassification of one Offender Records Assistant position to Institution Registrar.

### **Security**

- All Security staff received annual training by using a one day training block. Training in the spring consisted of Weapons Requalification and Incapacitating Agents update. Principles of Subject Control (POSC), Suicide Prevention, Mental Health, Fire Science and Scott Air Pack were completed in the fall.
- Suicide prevention drills were conducted monthly on rotating shifts.
- Fire Drills conducted monthly on rotating shifts.

## **INSTITUTION PROGRAMS**

### **SOCIAL SERVICES**

Social Services continued to offer a variety of management services affecting the unique needs of the female inmate's incarceration, rehabilitation efforts, and successful return to the community.

### **PSYCHOLOGICAL SERVICES UNIT (PSU)**

TCI is entrusted with the challenge of providing treatment to incarcerated female inmates. Traditional treatment approaches often neglect issues unique to female inmates. PSU staff provided female inmates with programs geared specifically towards women's issues. Approximately 85% of inmates housed at TCI are identified as having some form of mental illness. Approximately 36% are diagnosed with a serious mental illness including major depressive disorder, bipolar disorder, psychotic disorders, and behavioral disorders which significantly impact the inmate's ability to function effectively. Slightly more than 49% of inmates are diagnosed with less significant mental health needs including anxiety disorders, adjustment disorders, and less disturbing mood disorders. Eighty-five percent of the mental health caseload (75% of all inmates) is prescribed psychotropic medications.

### **MONARCH SPECIAL MANAGEMENT UNIT (MSMU)**

MSMU is a 66-bed specialized management unit for inmates who have been referred due to mental or emotional problems and/or cognitive deficiencies or who have a special need identified by medical staff or via other means requiring specialized care. The unit is managed by a Corrections Program Supervisor in collaboration with a Security Supervisor, and with consultation by the Psychology Manager and Psychiatry Supervisor. Program components are highly individualized and consider the inmate's security, daily living, clinical, medical, educational, offense related, and rehabilitative needs. Each inmate has an individual treatment plan that is reviewed every six months or prior if deemed necessary by the Treatment Team.

### **THE ALCOHOL AND OTHER DRUG ABUSE PROGRAM (AODA)**

AODA is specifically developed for women in recovery and works towards empowering women to make healthier life choices.

### **EDUCATION**

Educational programming reflects the needs of the female inmates with the intention of enhancing basic education, providing practical job skills, and helping inmates acquire attitudes and self-direction needed to perform ethically and productively in the community upon release. Inmates can participate in academic and vocational education in Simpson Hall while at TCI. In addition, the school offers library services, correspondence education, and computer assisted instruction as well as teacher-taught re-entry modules.

### **VOCATIONAL**

The Moraine Park Technical College (MPTC) certifies vocational programs offered at TCI. Credits earned are transferable to the Wisconsin Technical College System for continuing education. Inmates earn certificates or diplomas from MPTC upon completing one of the following TCI taught programs:

- Building Maintenance and Construction Program
- Dental Laboratory Technician Program
- Cosmetology Program
- Office Software Applications Program

### **HARRIS HALL COMMUNITY SERVICES**

TCI has an inmate Community Service Program in Harris Hall that has established a partnership with a number of community agencies throughout the state. Community Service inmates sew scarves, place mats, totes, quilted blankets, quilt tops, table runners, wall hangings, wheelchair bags, checkbook covers, eyeglass cases, hot pads, microwave bowl covers, coffee cup sleeves, aprons, crayon bags, and purses. Knit and crochet hats, scarves, mittens, socks, sweaters, diaper cover sets, and infant cocoons for many non-profit organizations. TCI does not sponsor any fundraisers, but donates goods to be sold, auctioned off or raffled to non-profit organizations for fundraisers. Approximately 24,960 inmate hours were worked in FY15 with items donated back to 40 charities.

### **RECREATION**

Recreational programming continues to be a valuable tool in the reduction of inmate idleness. Recreation periods and league play help build self-esteem, pride, and a feeling of accomplishment as goals are achieved. Programs such as Yoga provide a feeling of meditation and self-help, in which the participation continues to be at maximum capacity. Simpson gym and outdoor recreation areas are accessible for all inmates, and are offered at various times Monday-Saturday. Physically challenged inmates are able to attend standard recreation periods, but are encouraged to participate in our Physical Wellness Program. These programs continue to have a positive impact on our offender's rehabilitation.

#### **Physical Wellness**

Is a dedicated period of time in the Simpson gym to promote positive health changes of incarcerated inmates with physical needs and/or limitations by employing individualized activity opportunities. Physical Wellness is held three times weekly.

### **HEALTH SERVICES UNIT (HSU)**

HSU received notification that The National Commission on Correctional Health Care (NCCHC) certification was obtained. Ten HSU staff members are Certified Correction Health Professions (CCHP) certified. HSU provides both onsite and offsite specialty care for a wide range of clinical conditions. HSU is open 24/7 to provide inmates access to services for emergency, urgent, chronic, routine, and scheduled health care appointments.

**PSYCHIATRIC SERVICES**

Psychiatric Services is a component of the Health Services Unit (HSU) concerned with the assessment and treatment of inmates with psychiatric illness. This service is the primary prescriber of psychotropic medications. It works in close alliance with the Psychological Service Unit (PSU) regarding the assessment and treatment of mentally ill inmates. It works, similarly, with (HSU), integrating inmates' medical illnesses and treatment with their psychiatric conditions and treatment.

**RECLASSIFICATION REVIEW COMMITTEE**

This Committee consists of The Bureau of Offender Classification and Movement representative with TCI representatives from security and treatment disciplines and is responsible for reviewing the inmate's rehabilitative status, recommending security classification and institution placement recommendations.

**ASSESSMENT & EVALUATION**

The Offender Classification Specialist is responsible for reviewing the inmate's Judgment of Conviction, Criminal Complaints, Violation Information, and Pre-Sentence Investigations and then making recommendations for programs, security classification and institution placement. During the initial classification process a Correctional Offender Management Profiling for Alternative Sanctions (COMPAS) assessment is completed on all inmates that have not had a COMPAS assessment completed within the last two years or are incarcerated on a revocation with new charges. The results of the COMPAS assessment are then taken into consideration when assigning programming.

**RECORDS**

The Records Office is responsible for the admission, legal incarceration and proper release of all female offenders sentenced to prison. Judgments of conviction and court orders are followed and contact is made with the courts when judgments and orders are ambiguous. Release and discharge dates are accurately calculated for every sentence. The Records Office is responsible for the management of inmate legal, social service and visiting files, processing of intrastate and interstate detainers, scheduling inmate parole hearings, processing the transfer of inmate files, providing notary and civil services to inmates, maintaining inmate visiting lists, scheduling inmate file reviews, responding to open records requests, and the arrangement and coordination of professional visits, attorney and court phone calls and court videoconferences for inmates.

RELEASES				
	TCI	MWCC	REECC	TOTAL
<b>TOTAL</b>	314	72	468	854

TRANSFERS					
	TCI	MWCC	REECC	WRC	TOTAL
<b>IN</b>	692	99	298	50	1139
<b>OUT</b>	401	28	61	28	518

TCI ADMISSIONS	
ATR	44
DCC	5
NEW	291
VOP	311
ESV	155
MRV	21
PV	8
<b>TOTAL</b>	<b>835</b>

**INMATE COMPLAINT REVIEW SYSTEM (ICRS)**

ICRS is established pursuant to the Wisconsin Administrative Code DOC 310. The ICRS provides a process by which grievances raised by inmates may be investigated and addressed. Under the direction of the Warden, the Institution Complaint Examiner (ICE) investigates the issues raised by inmates and makes a recommendation to the Warden/Reviewing Authority regarding a decision on each complaint. The ICE is then responsible to ensure implementation of the Warden/Reviewing Authority’s decision. During FY15, TCI received and processed 1749 inmate complaints. This total includes accepted and returned complaints.

COMPLAINT CATEGORY	NUMBER OF ACCEPTED COMPLAINTS
01 – STAFF	113
02 – CORRESPONDENCE	32
03 – DISCIPLINE	68
04 – MEDICAL	172
05 – PAROLE	4
06 – PERSONAL PHYSICAL CONDITIONS	28
07 – PROPERTY	152
08 – RULES	1
09 – RELIGION	4
10 – WORK AND SCHOOL PROGRAMS	26
11 – VISITING	22
12 – OTHER	83
13 – FOOD	10
14 – CLASSIFICATION	11
15 – COMPLAINT REVIEW SYSTEM	1
16 – DISCRIMINATION	2
17 – INMATE ACCOUNTS	38
18 – BCE	0
19 – HIPPA/BREECH OF CONF. HEALTH INFO	7
20 – STAFF SEXUAL MISCONDUCT	2
21 – INMATE SEXUAL MISCONDUCT	7
22 – DENTAL	2
24 – STAFF MISCONDUCT	14
25 – PSYCHOLOGY	4
26 – PSYCHIATRY	10
<b>TOTAL ACCEPTED COMPLAINTS:</b>	<b>813</b>

**RELIGIOUS SERVICES/PROGRAMS**

TCI provides a wide range of religious programming for all inmates. Protestant, Catholic, Islamic, Pagan, Eastern Religions, and Native American worship services are held on a regular basis. In addition to worship services, 15 unique religious and spiritual study groups are held weekly, bi-weekly or monthly. Some of these programs are open to those of a particular faith and others are offered regardless of religious preference. A dedicated team of over 279 volunteers help to provide worship services, study groups, and one on one pastoral and spiritual counseling.

**The inmate population as of 6/30/2015 reflected the following religious preferences:**

- Protestant = 69%
- Catholic = 13%
- Native American = 6%
- Pagan = 4%
- Jewish = <1%
- Islamic = 3%
- Eastern Religions = 2.5%
- Other/no preference = 2%

In FY15 holy books, rosaries, calendars, religious publications, greeting cards, religious books loaned, and books were distributed to inmates at no charge to them. (All materials were donated by outside sources or purchased through funds donated by inmates or public donors to the TCI Chapel Fund.)

When requested or by staff referral the Chaplain provides short term-solution focused, spiritual, pastoral, and grief counseling. In addition, the Chaplain arranges for inmates to receive pastoral visits from clergy and spiritual mentors and trained volunteers. Highlights in FY15 included:

- Worked with volunteer to build TCI's first sweat lodge
- Recruited multiple ordained pagan clergy to offer services and one on one spiritual counseling
- Prison Fellowship "Angel Tree" program which provides Christmas gifts for inmates' children.
- Salvation Army Christmas Toy Project which provides toys for inmates' children in Wisconsin/Upper Michigan.
- Volunteer orientation

### **SECURITY & SAFETY**

It is the goal of Security Department to provide a safe and secure facility for the public, staff and inmates as well as being a role model while maintaining professional conduct for TCI and the Department.

#### **Visits**

As an institution, we encourage visits from family members and significant others. We feel this is an integral part of inmates' rehabilitation and reintegration into the community. For FY15, there were 11,703 visits and 19,131 visitors.

#### **Laundry**

The laundry at TCI runs with one officer and employs seven inmate workers. The seamstress sews DOC patches and chevrons on officer uniforms, mend and repair inmate clothing and institutional items. The laundry officer also supervises one inmate for detailing the institution vehicles.

#### **Recycling**

The Recycling Program started in January of 2013 and is located in the Services Building. As an effort to go greener, the Services Building officer employs two inmate workers who are responsible for picking up recycled items from all the units and sorting them for processing by the recycling company. The Recycling program has shown a savings of over a \$1000 a month in the reduction of dumpsters.

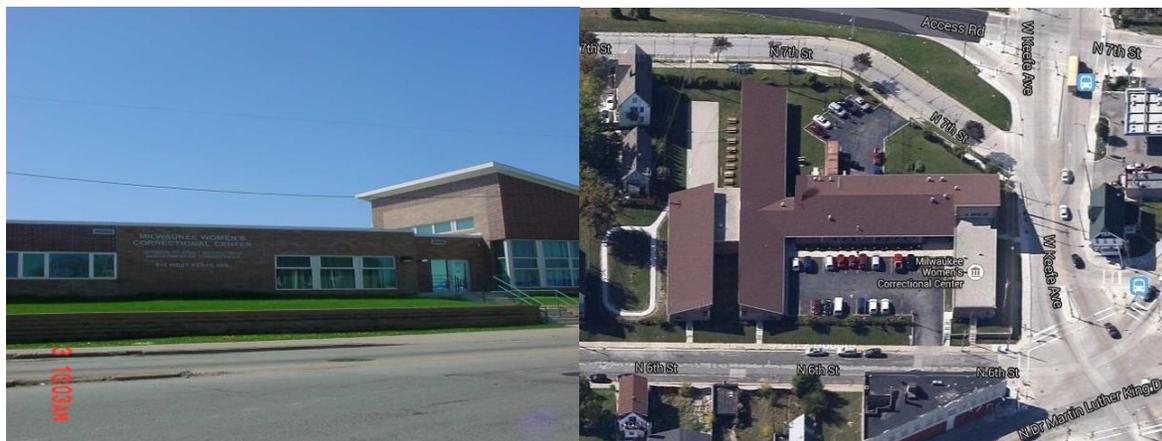
#### **Maintenance Officers**

The Maintenance work crews of two correctional officers and 36 inmates. They are responsible for maintaining 27 acres of land inside the perimeter fence.

**MILWAUKEE WOMEN’S CORRECTIONAL CENTER**

615 West Keefe Avenue  
 Milwaukee, WI 53212  
 (414) 267-6101

**Superintendent Pamela Zank**



Opened in:	2003
Number of Acres:	1 acre
Center Security Level:	Minimum & Minimum-Community Custody
Bed Capacity:	100
Current Population:	112 (as of 06/30/15)
Total Staff:	26

**ACCOMPLISHMENTS**

**Buildings & Grounds**

- Collaboration with TCI & REECC maintaining the center and resolving maintenance issues.
- New boilers installed in the facility.
- 12 new security cameras installed to enhance perimeter and internal security.
- Inmate token operated laundry program started.
- New building heating system boilers installed.
- New direct digital controls and energy management system installed for heating, ventilation, and air conditioning.

**Education**

- Resource Room – contains GED prep materials, correspondence course applications, computers for developing resumes/cover letters and Job-net; information regarding job seeking, employment related videos and basic legal resources.

**Employee Services Program**

- Committee sponsored donations of mittens, hats, gloves, blankets and knitted animal puppets to Children’s Hospital, Project Return and The Bradley Senior Center.
- Donations made by staff to Kids in the Hood program during the holiday season.
- Sponsored daily activities and events for staff during Corrections Employee Week.
- Four staff trained as facilitators for Community Builders program.

**Food Service**

- Working collaboratively with TCI, and REECC to hire longer term inmate workers.
- The garden program for MWCC produced 1706 lbs. of various fruits and vegetables that were used in the Food Service Department.

- Expanded current garden and added three raised beds to produce more fruits and vegetables for use in the center.
- Eleven inmates obtained the ServSafe certificate from the ServSafe Program.
- Continuing to produce 1200 servings of baked goods for Milwaukee Secure Detention Facility for seven meals a week.

#### **Health Services Unit**

- Nursing services provided by LTE staff.
- Nurse Practitioner on site once a week.
- Psychiatrist is on site four times monthly to prescribe and monitor medications.
- Alverno Nursing Students provided the Health Re-entry Module.

#### **Mental Health**

- Current staffing of one 50% and one eight hours of LTE psychological staff are provided weekly at the facility.

#### **Personnel**

- Provided POSC and Suicide Prevention training to non-security staff.

#### **Security**

- Provided training and implemented the new DOC 303 relating to inmate discipline.
- Provided training in Big Van certifications, Disruptive Groups, Train the Trainer and Active Shooter.
- Provided Suicide Prevention, POSC, First Aid, and CPR/AED training to all staff.

#### **Social Services**

- Re-entry programming is an important component of inmate's curriculum.
- Team Teal 365 provides presentation to inmates regarding empowerment, and overcoming victimization.

#### **Work Release**

- The purpose of the Work Release Program is to successfully reintegrate inmates into the society by helping them develop job skills, positive work ethics and self-sufficiency skills.
- Ability to pay child support, restitution and other court ordered obligations.
- Prepares for release by saving money.
- Becomes a tax paying member of the community.

### ***COLLABORATION EFFORTS***

**Community Advisory Board (CAB)** MWCC is a member of the Milwaukee Secure Detention Facility (MSDF) Community Relations Board which meets quarterly.

**Deputy Warden Group** – Superintendents from both WWCS and WCCS along with the Deputy Wardens from RCI and MSDF meet on a quarterly basis to discuss common issues and find ways to better share resources in the South Eastern region.

### ***RESTORATIVE JUSTICE***

- Court Ordered Obligations - \$5,343.97
- Child Support - \$2,095.89
- Victim/Witness and DNA Surcharge - \$6,313.17
- Room, board and transportation collected - \$192,635.19

#### **Community Services Projects:**

FY15 has seen a big increase in community service projects for the center. We are constantly striving to find new ways for the women to give back to the Milwaukee Community. These projects include:

- Crochet group – Donate various items (blankets, booties, sweaters, etc. for infants) to shelters and the Salvation Army.
- Victim Rights Week – Inmates participated in making posters displayed around the facility.

- Domestic Violence Week – General population inmates and ERP participants made ribbons to be worn by various groups/individuals during Domestic Violence week.
- Salvation Army – Making bag lunches for “Feed the Kids” program, prepare donated coats for families in need, wrap and prepare shipment for the “Prison Toy Program”, sort, prepare and set up for the “Christmas Feast”, fill backpacks for the “Backpack Program”, sort, prepare and set up for the “Christmas Toy Program.” We also set up for Salvation Army banquet and complete various paper art projects (cards, flowers, etc.) for kids and families that are moving into their own home from the Salvation Army Emergency Lodge.
- Hunger Task Force – planting seeds in the greenhouse, planting, watering and weeding in the fields, harvesting crops from the fields and orchards and trail building and maintenance.
- Club Kids of Milwaukee – various donations for children in the urban Milwaukee area.

## **PROGRAMS**

### **Earned Release Program (ERP)**

ERP has enrolled 36 inmates with 19 successful completions of the six month program. The ERP was revised and changed from a six month AODA program to a five month moderate/high risk Cognitive Based Intervention Substance Abuse Program.

### **ASHA (a KiSwahili and Indian word meaning “Life” and “Hope) Family Services**

Sister Circle members will learn, problem-solving and explore issues including past histories of domestic abuse and sexual assault victimization; substance abuse addictions, grief and anger as well as family issues via spiritual and cognitive-based intervention and peer support counseling. Sister Circle group members use each other as a source of positive support and encouragement during their time of incarceration.

### **COMPEL**

- Road to Employment Success
- Mom as a Gateway

### **Center for Self Sufficiency**

- Thinking for Change
- Healthy Relationship workshops “Within my Reach”
- Project 180 Mentoring Program

### **Education**

- Tutoring (Inmate volunteer tutors)
- GED/HSED Preparation
- UW Platteville Correspondence courses
- Blackstone Career Institute Correspondence Courses
- Financial Literacy
- Equal Employment Opportunities Commission

## **VOLUNTEERS**

Alcoholics Anonymous	Holy Temple First Born Church
Horizon Healthcare	Narcotic’s Anonymous (NA)
Amazing Grace Prison Outreach	Center for Self-Sufficiency
New Restoration	Drug-Out Spiritual Support Group
Gambler’s Anonymous (GA)	Park Lawn Church
East Brook Church	Penfield Children’s Center Faith at Work
Project Return	St. Marks A.M.E.
Greater New Birth	St. Martin DePorre
Holy Cathedral Church	Holy Redeemer
Asha Social Services	Word Center
Dominican Center	

**ROBERT E. ELLSWORTH CORRECTIONAL CENTER**

21425-A Spring Street  
 Union Grove, WI 53182-9408  
 (262) 878-6000

**Superintendent Michelle Hoffman**



Opened in:	1989
Number of Acres:	27 acres
Center Security Level:	Minimum & Minimum-Community Custody
Bed Capacity:	376
Current Population:	374 (as of 06/30/15)
Total Staff:	123

**ACCOMPLISHMENTS**

**Buildings & Grounds**

- Outside inmate grounds crew mowed 27+ acres and maintained four large vegetable gardens consisting of tomatoes, green peppers, onions, cucumbers, squash and cantaloupe. Inmates learned how to plant, care for and harvest produce. The harvested produce was utilized in food service in preparation of meals. The inmate work crew continued their project of mowing the Southern Oaks Correctional (SOC) grounds and up keep of the flower beds.
- 3<sup>rd</sup> section of inmate shower repairs project completed.
- Inmate token operated laundry program started.
- New direct digital controls and energy management system installed for heating, ventilation, and air conditioning.
- Remodeled old laundry room for the new cosmetology program.
- Completed work orders:
 

○ Facilities Repairs – 502	○ Plumbing – 296
○ Mechanical/HVAC – 275	○ Electrical/Electronic – 22

**Health Services Unit**

- Women’s Health Week.
- Weight loss programs – one on one as needed.
- New models in HSU cervical showing normal vs. abnormal and other patient education models.
- Computer and scheduling programs instituted that improves continuity of care and decreased errors.
- Chronic Care Clinics.
- Monthly meetings to maintain continuous quality improvement.
- Weekly one on one visits for patients with uncontrolled chronic care conditions to aide in self- sufficiency of health care needs.

**Education**

- 143 HSED components completed.
- Averaged 32 HSED students per month enrolled with three HSED teachers.
- 15 GED and three HSED students received their diplomas.

- Averaged 27 vocational students per month with one vocational instructor.
- 304 vocational credits received; 32 vocational graduates.
- Three students enrolled in correspondence courses.
- 474 teacher-taught re-entry components completed.
- 67 inmates participated in CGIP; 45 completed CGIP.
- 49 participated in Parenting and 46 completed Parenting.

**Employee Services Program (ESP)**

The ESP Committee involves various security and non-security staff to sponsor events for all staff to participate throughout the year. Several events have been sponsored:

- Center wide participation in food drive/turkey drive for local food pantry.
- Assisted with the Staff Holiday Potluck.
- Organized fund raisers each month with staff for Correctional Employee Week. Purchased food and prizes for employees.

**Food Service**

- Served 414,928 meals in FY15 at an average cost of \$.67 per meal.
- The garden program produced 3813 lbs. of various fruits and vegetables.
- Added one more garden plot along with three green houses and an indoor garden center to start our own plants from seed to produce more fruits and vegetables for use in the center.
- The greenhouses have the capacity to grow over 100 flats of vegetables and/or flowers at one time, which could mean up to 5,000 individual plants.

**Security**

- Provided training to all staff on Principles of Subject Control (POSC), CPR/AED, WICS, Conduct Report Writing, Report Writing, and Suicide Prevention.
- Attended training on PREA, Security Threat Groups, and Incident Command System.
- Unit D Opening underway. Unit will house 84 ERP inmates.
- Conducted several volunteer orientation training sessions.

**Fresh Start Salon**

The grand opening of the Fresh Start Salon was on Tuesday June 16. What use to be a maintenance storage room, the Fresh Start Beauty Salon has transformed this previously dark and dingy room into a brightly decorated, fully functional hair salon provided an opportunity for the women to feel beautiful and confident. In addition, the beauty salon provides women who have graduated from Taycheedah Correction Institution’s Cosmetology program an opportunity to continue to practice and expand their cosmetology skills and knowledge.

**COMMUNITY RELATIONS BOARD**

The first Racine Area Community Relations Board (RACRB) meeting was held on April 16, 2015. This meeting combined Department of Corrections facilities in the Racine and Kenosha Counties that include Racine Correctional Institution (RCI), Racine Youthful Offender Correctional Facility (RYOCF), Robert E. Ellsworth Correctional Center (REECC) and Kenosha Correctional Center (KCC).

**TREATMENT PROGRAMS**

“A Look Inside” is a 90 day Alternative to Revocation (ATR) program that uses a multi-faced approach to help participants gain insight into one's own destructive behaviors and promote positive life skill void of criminal activity.

**PROGRAM PARTICIPATION AND COMPLETIONS**

Program	Number or Participants	Number of Program Completions
Anger Management	38	33
CGIP (GP)	67	45
Parenting (GP)	49	46
Violence in Relationships	22	22
Earned Release Program (ERP)	120	103
ATR Program “A Look Inside”	36	34

**Earned Release Program (ERP)**

The ERP was revised from a six month intensive treatment program to five month moderate/high program in April 2015. REECC also added a four month low risk ERP program to accommodate inmates who score low risk on the COMPAS Assessment. Using the Evidence based programing Cognitive Based Intervention Substance Abuse (CBISA).

**COMMUNITY SERVICE**

Helping Hands Community Service program provides inmates with the opportunity to give back to the community. Helping Hands has donated Christmas stockings, baby receiving blankets, book bags, teddy bears and quilts to various organizations. Other non-profit organizations such as Women’s Resource Center, Wisconsin Correctional Association, Correctional Education Association, Partner’s in Giving and Special Olympics received quilts for their fund raisers. A quilt was donated to Stop Child Abuse and Neglect program it was raffled off and raised over \$600 for the program. Our partnership with the Union Grove American Legion Auxiliary continued. The Auxiliary provides coupons that inmates cut and sort. These coupons are then returned to the Auxiliary who sends them around the Globe for use by service members at their on base military store. During FY15, an average of ten women per day for 30 minutes to an hour participated in cutting coupons. The American Legion Auxiliary estimates that \$2,000,000 in coupons has helped service members in the last year.

**Women Incarcerated Giving Back (WIGBAC) Program**

Inmates crochet and knit items like blankets, sweaters, etc. for charity, nursing homes, hospitals, churches, schools and other charitable events upon request.

**Adopt a Highway Program**

Inmates pick up litter along highways to maintain the environment.

**RESTORATIVE JUSTICE**

- Court Ordered Restitution Collected - \$16,492.15
- Child Support - \$16,246.43
- Victim/Witness and DNA Surcharge - \$17,820.94
- Room, Board and Transportation collected - \$219,990.18

**VOLUNTEERS**

- |                            |                                   |
|----------------------------|-----------------------------------|
| Alcoholics Anonymous       | Catholic Archdiocese of Milwaukee |
| Christian Faith Fellowship | Gamblers Anonymous                |
| Heart of Worship           | Jehovah’s Witnesses               |
| Joy Ministries             | Narcotics Anonymous               |
| Project Return             | Alpha Group                       |

**WORK RELEASE PROGRAM**

Inmates who attain the minimum community custody security level are eligible for work release. The purpose of the work release program is to reintegrate inmates back into the community while teaching them job skills, work ethics and supplying them with the financial support they will need to succeed. In the past year, an average number of 38 inmates were on daily work release placement in the community, a 15% decrease from last fiscal year. The Center also provided inmate work crews for Racine Youthful Offender Correctional Facility for FY15. On an average, four inmates were on the work crew.

**Dress for Success**

The Young Women’s Christian Association (YWCA) Southeast Wisconsin operated Dress for Success Racine at the Regency Mall location. Dress for Success Racine is an affiliate of Dress for Success worldwide, a global non-profit organization that promotes the economic independence of disadvantaged women by providing professional attire, a network of support and the career development tools to help them thrive in work and in life. Inmates were invited to the presentation, and work release inmates were invited to participate in the event.